### THE INTERNSHIP APPLICATION CHECKLIST

[] Application

[] One Photograph

[] References Sent Out

[] Short Essays

[] Questions

[] Agreement

Please return this application to the following address:

Houston's First Baptist Church Missions & Connection Center - Attn. Skyler Womack

> 7401 Katy Freeway Houston, Texas 77024

# **Application**

### > GENERAL INFORMATION

Name		Date	
Address			
City	State	Zip Code	
Home Phone())			
Cell Phone (  )			
Email Address			
Birthday	Ethr	nicity	
> EDUCATION			
College Attended/ Attending			
Years Completed	Degree		
> MARKETPLAC	E EXPERIENCE	E	
Briefly inform us of any mark	etplace employm	ent experiences you have had.	
A			
В			
C			
> SOCIAL MEDIA			
Below list all your username	and handles.		
Facebook			
Instagram			
Twitter			

## **REFERENCES**

List the contact information for **four individuals** to whom you are giving reference forms.

You are responsible for getting these forms to your references.

Ministry Contact (pastor, elder, leader)
Name
Phone
Email
Relation to Applicant
Past Employer (any previous employment)
Name
Phone
Email
Relation to Applicant
Personal Reference (non-family member)
Name
Phone
Email
Relation to Applicant

## **Short Essays**

Please attach to this application (with separate sheets of papers) a one-page summary for **each** of the following:

- 1. Your Spiritual Journey: Summarize how you came to faith in Jesus Christ and how you connect and grow in your relationship with Him now.
- 2. **Ministry Experience:** Describe any previous ministry experience you have: including roles, responsibilities, high points and low points.
- 3. Who Are You?

## **Personal Questions**

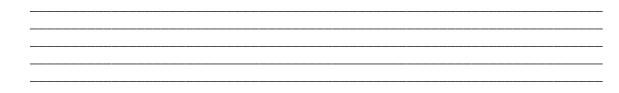
1. What are you passionate about?

#### I come alive when,

2. Spiritual Gifts: What do you understand your spiritual gifts to be based upon feedback from your previous ministry experience?

Administration	Hospitality
Apostleship	Knowledge
Discernment	Leadership
Encouragement	Mercy
Evangelism	Prophecy
Exhortation	Shepherding
Faith	Teaching
Giving	Wisdom
Helping	Other

### 3. How did you hear about The Internship?



### 4. Why do you want to be apart of The Internship?

5. LEGAL ISSUES and LIFESTYLE

Below are questions that relate to personal issues that are of a sensitive nature. Because we take seriously our responsibility to maintain a safe ministry environment for future team members and our current team, the questions below **must** be answered in a truthful and forthright manner. Circle the following:

A. Have you ever been arrested and/or convicted of a crime?

YES NO

B. Do you have any history of drug or alcohol abuse?

YES NO

C. Do you have any history of, or have ever been accused of, any form of child abuse or sexual assault?

YES NO

D. Is there anything from your past that may come up in the future that could hurt the ministry of the missions team and HFBC?

YES NO

Please explain any "YES" in the space below:

# YOUR AGREEMENT

The undersigned applicant hereby certifies that the information contained on this application is true and correct, and I have not omitted any facts which I reasonably believe would reflect unfavorably on HFBC's decision to accept me into The Internship program.

I hereby authorize HFBC to contact any person or institute I have listed on this application, unless indicated otherwise, to independently verify the correctness of the information I have provided and to receive any information that would be relevant to my application.

Signature	Date
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## **REFERENCE FORMS.**

APPLICANTS WILL NEED 3 REFERENCES TO COMPLETE THEIR APPLICATION:

- 1. Ministry Contact
- 2. Past Employer
- 3. Personal Reference

APPLICANTS ARE RESPONSIBLE FOR GETTING EACH OF THESE FORMS OUT TO THEIR CHOOSEN REFERENCES.

### HAVE EACH REFERENCE MAILED TO:

Houston's First Baptist Church

Missions & Connection Center – Att. Skyler Womack

7401 Katy Freeway

Houston, Texas 77024

### **REFERENCE: MINISTRY CONTACT**

Applicant's Name: \_\_\_\_\_

Reference Form Sent to: \_\_\_\_\_

The student listed above is applying for The Internship at Houston's First Baptist Church in Houston, Texas. We value your comments and ask that you would provide a full and honest report of this applicant. We appreciate you taking the time to fill this out. Please send completed form to:

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How do you know this person and how long have you known them?

List the strengths you observe in this person.

Where do they need to grow and improve?

Describe this person's character from your perspective.

*Please indicate where the applicant falls on a scale of 1 to 10 in the following areas. Please offer comments as much as possible.* 

DEPE 1	NDABIL 2	.ITY 3	4	5	6	7	8	9	10
Undepe	ndable			Somew	hat			Extreme	ely
Comm	ients:								
RELA	TIONAL	MATU	IRITY						
1	2	3	4	5	6	7	8	9	10
Immatu	re			Develo	ping			Very M	ature
Comm	ients:								
TEAM 1	WORK 2	3	4	5	6	7	8	9	10
Bad Tea	am Player			Averag	е			Great T	eam Player
Comm	ients:								
TRUS 1	TWORT 2	НҮ 3	4	5	6	7	8	9	10
Untrust	worthy			Somew	hat			Extreme	ely
Comm	ients:								
LEAD	ERSHIP	)							
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No Lea	dership			Develop	bing			Strong I	_eader Skills
Comm	ents:								

Comments:

### PRESSURE and STRESS

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CONF	LICT								
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Comm	ents:								
SPIRIT	UAL M	ATURI	ГҮ						
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Immatur	е			Develop	bing			Mature	
Comm	ents:								

REFERENCE COMPLETED BY PHONE NUMBER		
EMAIL		
SIGNED	DATE	

### **REFERENCE: PAST EMPLOYER**

Applicant's Name: \_\_\_\_\_

Reference Form Sent to: \_\_\_\_\_

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Comm	ents:								

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EMAIL		_
SIGNED	DATE	

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Applicant's Name: \_\_\_\_\_

Reference Form Sent to: \_\_\_\_\_

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EMAIL		_
SIGNED	DATE	